



# 13th.October.2024 – Minutes of the 2<sup>nd</sup> Online Meeting of ExCo 2024-2025

The 2<sup>nd</sup> Online Meeting of IVSA Executive Committee (ExCo) 2024-2025 was held at 1 PM UTC+0 on 13<sup>th</sup>.October.2024. Felix Metzger (President) was present to Chair and Upendra Chauhan (Secretary General) was present to take the minutes.

## Attendance

### ExCo:

Name	Position
Felix Metzger	President
Tamy Negron	Member Organization Director
John Gyan	Development Aid Director
Upendra Chauhan	Secretary General
Lorena- Maria Munteanu	Public Relations Coordinator
Stavros Lapathtotis	Treasurer
Nicoline D. De La Cour	External Relation officer
Susan Aryal	Committee Coordinator

### Other Officials:

Titilayo Ayodele

Saniya Keeton

Daniel David

Violet A. Wierbos

Florian Schilling

Valeria Chavez Padilla

Zuzanna Czekaj





Sehyun Kim  
Joel Itangirubuntu  
Xin Lin  
Shiyo Ang  
Kamyar Eskandari  
Halima Muhammad  
Oojas Pardeshi  
Michelle Brennaman

**Apologies:** Felix apologised for missing Violet's (Chair of PN) updates during 1<sup>st</sup> ExCo Meeting.

- 1. Opening & Introduction:** Mr. Metzger introduced himself as chair and called the meeting to order at 3:11 PM UTC+2. He welcomed all of the participants to 2<sup>nd</sup> ExCo plus Officials meeting this term and added it was great to see everybody ready for giving updates and engaging in discussions.
- 2. Approval of the Agenda:** Chair moved to approve the agenda and asked if anybody wants to add anything. Lorena (PRC) asked chair to add IVSA Bulletin as her discussion point. Felix then explained the changes with leftover merge as a discussion point in DAD agenda rather than the original one that was sent as pdf earlier. Florian who was joining soon also wanted to strike out the Guideline for Political Statement from agenda. As Saniya was leaving early she requested to reorder the SCOW chair updates and discussion to first among chairs. With all these changes, agenda was approved.
- 3. Approval of the minutes:** Chair moved to approve the minutes of 1st ExCo online Meeting. Violet mentioned her name was misspelt in attendance. Seeing no further correction needed, Felix noted that under the circumstances that Violets name is corrected in minutes, the minutes has been approved.

#### **4. Trust Updates**

##### **4.1. Updates**

Since there were not any trust at the moment, Felix moved to next agenda point.

#### **5. Taskforces Updates**

##### **5.1. Updates**

Felix asked John to continue with the History TaskForce Updates.

##### **5.1.1. History TaskForce**





John reported that the history booklet was about 75% complete and had been sent to necessary authorities and alumni for feedback. After receiving comments, the draft would be shared with officials for their input. He noted that Zuzanna was still working on the history article and had reached out to friends for assistance. John was optimistic that the article could be published in the Journal of Library History by the end of the year. He invited anyone interested in helping with the booklet or the article to reach out for collaboration.

Felix thanked for the update and expressed curiosity about the booklet's contents. He noted Zuzanna's presence and asked her to provide an update on EIT.

### **5.1.2. Event Inclusivity TaskForce**

Zuzanna provided an update that she and Avnish had been trying to schedule the first meeting with all people but faced challenges due to different time zones. To make it easier, she sent out a new scheduling link for the next two weeks and reminded everyone to fill it out. Zuzanna hoped to finalize the meeting date within the next two days, emphasizing the importance of moving forward with the task force's work.

Felix highlighted the need for the team to familiarize themselves with the strategic plan available in the Officials drive, previously shared by John. He encouraged members to review their assigned tasks for feasibility and delegation, noting there were no new task forces or discussion points at this time.

## **6. ExCo Updates**

### **6.1. Updates**

As an ExCo update, Felix checked Upendra to ask him for updates but as he was not available at the moment. He then moved to Nico (ERO)

#### **ERO**

Nico shared updates on her new role within the External Relations team, which includes Oojas, Shiyo, Joel, and Daria. She outlined the delegation of tasks: Joel and Shiyo would manage MO and global-related relations, Daria would oversee the SCOVE Alumni and Pathology Networks, and Oojas would handle SCOCA. Nico reported on ongoing efforts with current sponsors, highlighting a meeting with Royal canin regarding sponsorship impacts, and noted an upcoming deadline. She also mentioned an introductory meeting with CEVA to plan the Student of the Year Award and discussed the travel grants awarded to





Oojas, Susanna, and Sujit, who are preparing for their trips to Hannover University, South Africa (for working with wildlife) and University of Edinburgh respectively for internships. Additionally, she acknowledged a postponed meeting with Purina and thanked everyone for their patience while prioritizing current sponsors before exploring new opportunities. Nico encouraged team members to share their ideas and assured them of her support throughout the process.

Felix then asked Tamy to give her updates.

### **MOD**

Tamy updated the group on her recent activities, including meetings with her representatives and working with Stavros to check the financial status of each MO. She is planning a meeting with Ryan for November 10th and developing a new system for exchange contracts. Tamy will have one-on-one meetings with representatives next week and noted that several teams have formed. She initiated discussions with Regional Representatives to modify contracts for regional team members and confirmed plans for two live symposiums in Europe and Asia. Her focus includes migrating to the members portal and collaborating on regional topics.

To improve organization, she created a checklist for EXCO and OC for better communication regarding the symposium. Additionally, Tamy met with Nico and Shiyo to discuss MOD-ERO topics and announced that with these busiest hard weeks, applications for the symposium are now open.

Felix then moved to John for giving his updates.

### **DAD**

John notified the group on his recent meetings with the secretaries and OC, focusing on selecting merch items and IVSA hoodie colours. They have 11 merch items to choose from, and he will share the final selections with EXCO for voting on hoodie colours. Regarding travel grants, only four applications have been submitted since their opening, which was below expectations. To boost applications, they plan to promote the grants next week using interactive reels and a video from Upendra (Travel Grant recipient to Peru) about how the grant impacted his life. The application deadline is set for the 22nd to prepare for the symposium.

John mentioned that two scholarship applicants have been reimbursed, with two more pending. The BeKind-Award form is ready to go out but will open in mid-November to





avoid overlapping with other applications. He focused on keeping the scholarship grants timeline consistent, aiming for a later opening to ensure smoother processing.

Chair then called Susan to give CC updates.

## **CC**

Susan provided an update on the CC process, noting that the application form has closed and team meetings have been conducted with nearly all applicants. Acceptance emails have been sent to most candidates, except for SCOH as a consequence of Nadia's unavailability due to her attendance at a conference. One applicant from SCOVE declined the Ambassador Manager position due to the ongoing situation in Lebanon, prompting the scheduling of a meeting with another candidate.

Additionally, he added that the team has begun preparations for the Morocco symposium, reaching out to potential speakers from various nations. Susan advised the team to consider partners or sponsors for speakers, but to also connect with individuals from their respective regions if needed. Further updates will come from the chairs directly.

Felix then pointed Lorena to give her updates.

## **PRC**

Lorena updated the group on the PRC team, noting that she returned to Romania last week and was unable to hold a team meeting due to the ExCo meeting, but she would have it soon. She has conducted one-on-one meetings with three team members—Rebecca, Seth, and Xin Lin and found them to be productive. She still needs to meet with Halima, who had exams, and plans to schedule a meeting with Joel soon.

Lorena expressed gratitude to her secretaries and everyone who assisted her during her absence. She is now in the loop regarding sponsor posts and will manage them personally while training Joel to help. The announcements for the Morocco SGA applications have been posted, and the link tree is updated and accessible. Additionally, the MSD Animal Health and FVE scholarship program will be posted tonight, as informed by Florian. There is also a pathology network policy paper due Friday, which will be the next focus. By the end of the month, Lorena will design the official features for the term, reverting to navy blue and seeking feedback on the design.





Felix asked Lorena until when she would be able to update official tree. Lorena answered that since this weekend is dedicated to IVSA she would promptly look to do the changes in website ASAP and would keep officials posted on how it goes.

Felix encouraged the team to report any issues with the platform so they can directly contact Glue Up for support. He stressed the importance of ensuring everything works properly, given the significant investment involved.

He then moved to Stavros for Treasury Updates.

## **TREASURER**

Stavros provided an update on the sponsors, noting that a few invoices needed editing, but funds were expected soon. This delay affected the grants mentioned by Nico. He stated that he would send a travel manual for the Special General Assembly, detailing the reimbursement process via Google Forms. He encouraged members to inform their MO boards about the collection of member fees.

Felix inquired about the tax situation, seeking clarification on any updates.

Stavros responded that they had submitted everything required for the tax situation and were awaiting feedback, which he hoped indicated good news. He also mentioned ongoing issues with transfer processes through Wise and ING, assuring the team that he would keep them informed. Felix expressed optimism, noting that the lack of requests for additional information was a positive sign.

Saniya asked for clarification regarding the membership fees and whether symposium fees were also being discussed. Stavros confirmed that the membership fees referred to the annual payments MOs must make and symposium fees would be processed through the bank details provided by the Morocco OC. He focused that these fees were separate from symposium fees.

Seeing Upendra not in the meeting, Felix asked ExCo to text him but as he saw his text mentioning the issues with admin centre, he continued with his updates.

## **PRESIDENT**

Felix started to give his update: he focused on partner collaborations and provided updates on event reports, which he planned to finalize and upload later that week. He aimed to include comprehensive information about potential collaborations, highlighting the importance of transparency regarding past events. He had discussions with several partners,





including EAEVE about future collaborations, and a brief introductory meeting with the World Veterinary Association (WVA) to discuss IVSA's plans and ongoing projects. He also continued talks with the Accreditation Association in Europe to increase student involvement, while promoting a photo competition organized by the Federation of Veterinarians of Europe.

He mentioned attending the EAEVE meeting where he would present on IVSA's activities, and planned to reach out to EAEVE for more information on their working groups. He provided details about the upcoming Continental Conference in Kenya and the participation of three IVSA members (one from Kenya, second being Titilayo as SCAW Chair, and third will be chosen based on two workshops). Lastly, he updated the group on discussions with Glue Up regarding website and member portal issues, emphasizing the need for clear communication and exploring viable solutions for webinars and surveys as signing up via members portal is expensive and we needed to pay money for each form published on Glue Up.

Daniel asked about the possibility of having external organizations interested in equine medicine work with SCOVE since the Equine Network has been dissolved.

Felix confirmed that the proposed collaboration could be pursued. He requested more information about the idea, CCing Susan. Felix offered to review the details before discussing them further and would approve the email to EAEVE, once everything is ready, highlighting the value of exploring opportunities for students.

Felix noted no further questions on the ExCo updates and suggested skipping Upendra's update for now, allowing him to address it later if he joined. He then moved on to the next agenda item: discussion points, starting with the leftover merchandise from previous events.

## **6.2. Discussion Points**

### **6.2.1. DAD**

#### **6.2.1.1. Leftover Merch**

John Gyan reported that he met with Felix on Friday to discuss leftover merchandise. He noted that several items from previous events had been handed to Felix by Avnish for sale. They planned to subsidize prices for items like hoodies, notebooks, pens, mats, and passport covers to encourage sales in Germany. That was his main point regarding the leftovers.





Felix explained the situation regarding leftover merchandise, which was currently stored in his flat in Germany. He highlighted the financial implications of transporting the items to Morocco, mentioning the need for an extra luggage fee of approximately 50 to 60 euros. He highlighted the importance of selling the merchandise to avoid incurring further losses after previous transport to Peru and back. He mentioned the plan to possibly take unsold items to Slovenia for an event there.

Lorena proposed the idea of selling some items at a discount in Morocco to attract members. She also suggested the possibility of live or silent auctions for a few items, which could be beneficial for fundraising.

Stavros supported the idea of selling merchandise in Germany to generate revenue before the Morocco event. He suggested that since three Munich officials would attend Morocco, they could help distribute the merchandise among themselves, potentially minimizing costs.

John clarified the need to sell the items, noting that many had been transported multiple times without success. He expressed a desire to clear out the inventory and suggested that if items did not sell in Germany or Slovenia, they could consider bringing them to Morocco for sale. He reassured that any subsidization of prices would not lead to financial losses for IVSA.

Lorena offered another idea about creating a Google form for pre-orders, which would allow them to gauge interest in the merchandise and decide how many items to bring to events.

Felix summarized the discussion, stating that the group agreed to attempt selling the merchandise in Germany and Slovenia. He confirmed the intention to evaluate how much remained unsold and consider strategies for selling those items in Morocco. He reiterated the goal of avoiding prolonged storage and unnecessary shipping costs.

## **6.2.2. PRC**

### **6.2.2.1. IVSA Bulletin**

Lorena proposed reorganizing the IVSA bulletin to focus on upcoming events rather than just recapping the previous month's activities. She acknowledged that this change could create some initial confusion but believed it would ultimately be more beneficial for members and sponsors. The new format would resemble a newspaper, highlighting future events, with text boxes for event details. She suggested that post designs be submitted at







least two weeks in advance to streamline the process, ensuring that everything would be organized for scheduling posts. Lorena sought feedback from the team on this idea.

John expressed confusion about Lorena's proposal for the IVSA bulletin, asking for clarification.

Lorena explained that the bulletin had traditionally recapped past events, but she proposed shifting the focus to upcoming opportunities. She highlighted that many deadlines had already passed by the time information was shared and believed this change would make the bulletin more relevant and helpful for members.

Valeria clarified that the bulletin aimed to share both current opportunities and recent developments but highlighted the challenges of meeting submission deadlines. She noted that contributions often came in late, making it difficult to include all relevant information. Valeria urged the team to consider these challenges while discussing potential changes to the bulletin format.

With no more discussion held, Felix moved to the next agenda point.

## 7. Chair Updates

### 7.1. Updates

#### **SCOW**

Saniya had her first event on October 10, with 23/ 24 participants. The event lasted an hour, and she recorded it after waiting 15 minutes for attendees. She planned to gather feedback via a Google form and considered more promotion strategies. Some music in the presentation was unclear.

#### **PN**

Violet provided updates on her work, confirming that her team was ready and that she had conducted interviews and begun assigning tasks. She shared that she successfully collaborated with SCAW on posts for World Rabies Day. Regarding the policy paper, Violet explained that she had reached out to EAEVE for endorsement, but they declined. She followed up to see if they would like to be showcased in any way. She updated the group on the publication timeline, stating she was in communication with Lorena, who would prepare





an Instagram post to promote the paper, scheduled for release on Friday, October 18th. The Pathology Network would also create a collaborative post with SCAW to amplify their reach, with plans to publish on LinkedIn as well.

Violet noted that the translations discussed in the last meeting were still a work in progress and that her ambassador program proposal was not yet ready for presentation. She also mentioned reaching out to potential speakers for the Morocco symposium. She concluded by inviting any questions from the group.

Seeing no question, Felix moved to SCAW updates.

### **SCAW**

Titi provided updates from the Animal Welfare team, announcing that judges had finalized the winners of last term's Four Paws SCAW & SCOVE Essay Competition. The team reached out to the winners, gathered their details, and sent them to Animal i.d, awaiting a response regarding the distribution of prizes. Titi shared the good news that they had successfully selected a new team and were in the process of settling in. Regarding the CEVA grants with IVSA Malaysia, they received the necessary feedback and were coordinating with Stavros. Additionally, Titi mentioned progress on the proposition paper, thanking all ExCo members for their input, particularly Violet for her assistance. They were now waiting for final comments from ExCo before sending the document to sponsors.

Since Sanskar and Susan were not present at the moment, Felix moved to take an update from SCOVE.

### **SCOVE**

Daniel updated on the policy paper, thanking Stavros and Thessa for their contributions as corrections were being made. He noted that most of his team was ready to work, although one member from Lebanon had to decline due to the crisis there. Daniel planned to select a replacement and was awaiting a response from a candidate he had identified. He expressed optimism about their progress and mentioned that more work lay ahead.

Since Nadya couldn't attend the meeting due to her attendance to conference, Felix updated briefly on SCOH.

### **SCOH**





Felix provided an update on Nadia's progress with her team's selection process, noting that she would send acceptance and rejection letters soon. Nadia is scheduled to meet with the One Health Commission, reviving their partnership after a quieter period. She would also attend a public health event in Laos, stepping in for Aaryn from the Asia and Pacific region, who couldn't make it due to university commitments. The event will be funded by the organizers, saving IVSA funds. Additionally, Nadia and her team are preparing for World Antibiotic Awareness Day in collaboration with IPFS and IFMSA.

Susan joined the meeting and informed the group that he had a more stable connection.

Felix then asked Susan to give SCOCA updates

### **SCOCA**

Susan mentioned that there were two positions still unfilled within SCOCA: one for Research and Data Analyst and another for Social Media Manager. The team decided to open another call for these positions, as applications for other roles had already been closed. Most of the received applications came from the South Asia region. He indicated that they had reached out to these applicants and were working on scheduling the first team meeting. Additionally, Susan noted that the TNT proposal had been accepted. They aimed to publish it by October 20. Once published, the call for applications would be open for one month, after which they would finalize decisions on grants.

Felix then moved to Alumni Updates.

### **ALUMNI**

Susan noted that since Hope was not present, he would provide an update regarding the Alumni Network. They had received three applications for the alumni team and were currently working on preparing a newsletter. Susan mentioned that Hope was unaware of the newsletter, and when she reached out to past alumni CEOs, they were also not informed. To address this, they were preparing an email draft to send directly to the alumni. Additionally, they planned to open a call for remaining positions within the Alumni Network. He confirmed that they had already scheduled a meeting and accepted applications from the three individuals who applied for the alumni team.

Felix asked if they had discussed any Alumni event for morocco.

Susan noted that discussions about an Alumni Network event in Morocco were postponed due to a lack of information and uncertainty about the event's success. Instead, they would





focus on developing a network event in Taiwan with more preparation, aiming to enhance alumni engagement rather than host an ineffective event for just a few participants.

Felix agreed on the importance of supporting interested alumni. Some had expressed interest in attending events in Morocco but were encouraged to join independently. They planned to provide program details to facilitate connections with IVSA members.

Since Ishaan wasn't present at the meeting, Susan gave WEAN updates.

## **WEAN**

Susan reported that the application form for the Wildlife and Exotic Animal Network team had been closed, with an impressive number of applications received this year. He highlighted the team's diversity, noting members from various regions who help ensure inclusivity. They are currently working on scheduling their first meeting for October 19 and plan to create a social media post by October 20. Additionally, the team is focusing on maintaining partnerships and collaborations with their current partners and on plans to create a database for research grant and internship opportunities.

## **7.2. Discussion Points**

### **7.2.1. SCOW 1<sup>st</sup> Online Event of Term**

For the same event Saniya had on Oct. 10, she inquired about sharing the recording and sending out event evaluation forms. She also mentioned she would send acceptance emails after interviewing participants for SCOW team members.

John asked if she had an idea of MO representation in the event.

Saniya replied that member from IVSA Ghana reached out to her regarding the event and that she posted in several groups, but was unsure about the MO representation during the event at this time.

### **7.2.2. SCOVE Policy paper**

Susan asked if the officials had reviewed the SCOVE policy paper as SCOVE couldn't resolve the comments from the past term. He noted the paper wasn't complete for accreditation





and encouraged everyone to provide feedback, focusing on the importance of acknowledging past hard work.

Felix commented that the SCOVE part in paper is really short and does not properly define outcomes of SCOVE. To change this document, it should go in the direction of focusing on why there is a lack of student involvement in accreditation systems.

Susan agreed with the point. In this case, he mentioned that would be fully prepared only after the Morocco symposium as it cannot be finished till January.

Felix suggested that Susan see how it goes and prepare accordingly.

### **7.2.3. SCAW Position Paper**

Titilayo asked officials to review the SCAW Position Paper a second time as a follow-up to the first round of comments. She requested that this be done sooner rather than later.

Felix asked the deadline and Susan replied that it was tomorrow (14th October).

### **7.2.4. COCA TNT EVENT with IAAS, IFMSA,IPSF**

Susan discussed the TNT event, which trains new veterinary educators in soft skills. After its first event in 2016, no TNT events were held post-2019 due to a shortage of trainers, especially in Europe. This term, Susan and Sanskar reached out to IAS and IPSF for support but found they still are struggling to recruit trainers. They aim to organize an online TNT event this term and potentially an offline event later, reviving its initiative that has been on hold for several years.

Felix asked if this was an update rather than a discussion point.

Susan added that Basant Pandey from Nepal, the current chair of ITC, has not yet been contacted officially. He suggested reaching out to him to explore collaboration. He highlighted that if they are requesting trainers, there may be fees involved. However, if they have a signed MoU, they could potentially negotiate for lower fees or even free trainers. He opened the floor for discussions on how to enhance collaboration with this organization.

Felix noted that the IPSF MoU still needs to be sent to ExCo for review, which he plans to do next week. He wants ExCo to assess it before discussing any additions. For other





associations, he suggested that Sanskar and the team reach out to see if they can help organize speakers, aiming to save costs and secure advertising support.

Susan asked if it would be appropriate to reach out to the organizers about planning an offline TNT event for Asia or Europe, particularly in light of an upcoming regional symposium, despite uncertainty about the budget.

Felix suggested waiting to finalize plans for an offline TNT event until more organization is done for upcoming events in Asia and Europe. He recommended discussing potential collaborations during meetings but not committing until it's clear that the events will take place. He emphasized the need to check with regional reps and MO representatives to assess feasibility before proceeding.

Seeing no more questions, Felix asked to raise hand to whoever in favour of 10 minutes break.

Felix then moved to 10 minutes break until 5:20 PM UTC +2 .

## 8. Regional Rep. Updates

### 8.1. Updates

#### Europe

Florian reported that he conducted one-on-one meetings with MOs to address challenges faced last term and planned to discuss solutions with Tamy. IVSA Croatia resolved its board issues, and he intended to meet with them next week. His regional team applications were complete, and regional symposium applications remained open with some MOs collaborating on proposals. He mentioned a scheduled meeting with Purina on October 21 and plans to reconnect with Pet Alliance about restarting their collaboration, as well as updates on the Purina contest in Italy.

#### Mena

Tamy shared that Ali has been busy with personal matters and focused on selecting team members for MENA. He conducted interviews with applicants and has already posted his team. He plans to announce a new MO, IVSA Saudi Arabia, and is currently working with MOs to resolve a regional issue that Felix is also aware of.

#### SSA





Tamy reported that Donate is interviewing applicants for his regional team today, aiming to finalize the team by the end of the day. He is also addressing membership fee issues with MOs, having identified serious problems in some cases. Three MOs from SSA are being contacted, and Donate has a meeting scheduled with IVSA Senegal and IVSA DR Congo to discuss these matters.

### **Asia and Pacific**

Aaryn reported that most one-on-one meetings are complete, mentioning a rescheduled meeting with IVSA Malaysia to be held on the 18th and ongoing issues with IVSA Bangladesh. Key concerns include financial support for developing countries and the need for webinars to enhance veterinary knowledge, which Aaryn plans to discuss with Tamy after meeting all MOs. She also conducted a training session with IVSA Australia using Tamy's presentation. She will be finalizing regional team interviews by October 19, and has drafted criteria for the regional symposium to review with Tamy.

John expressed interest in joining Aaryn's meeting with Tamy to collaboratively address the concerns raised by developing countries and praised Aaryn's outreach efforts.

Aaryn replied that it is a nice idea to include him in this meeting.

Seeing no more questions, Felix moved to the next agenda point i.e updates on Symposium and Congress.

## **9. Symposium & Congress**

### **9.1. Updates**

#### **Symposium**

Tamy provided an update on the Morocco symposium, noting that they had a productive week and are now planning an SGA from January 25 to February 1, as the event could not be hosted on the original dates. The itinerary remains the same, and applications are open for everyone. She clarified that officials must apply for the delegate fee, and invoices will be modified by her or the OC. She urged officials not to apply directly to avoid confusion. Tamy had a lengthy and productive meeting with the OC, discussing details and ensuring everything is on track for the event.

Felix suggested Tamy put that in official chat as well so officials who couldn't attend meeting know this as well.





John urged officials attending the events to contact him ASAP if they're willing to help, so he can schedule a meeting to discuss how they can assist him effectively.

Since no questions were raised, Chair asked Tamy to continue with Congress.

### **Congress**

Tamy reported that the OC for Congress in Taiwan is now an SGA and has successfully recruited and selected members. They had a meeting today to begin their work, and she will meet with OC on October 29 for further updates, which she will share in next ExCo meeting.

Felix expressed pride in the hard work put into the Morocco symposium and gratitude for everyone's efforts to find a solution despite the challenges, particularly thanking Matteo for the idea to turn it into an SGA, and urged all officials to promote the event and encourage MOs to sign up to facilitate travel grants for attendees.

He then moved to AOB

## **10. Any Other Business (AOB).**

### **10.1. Missed SG Update**

As Upendra was not available for his update during ExCo update due to admin issues, Felix asked Upendra to provide an SG update.

Upendra began his update by ensuring that Violet's name would be corrected in the attendance list of the first meeting minutes. He acknowledged the lengthy nature of the minutes and committed to making them more concise in the future, especially considering mental health concerns and workload. He reported that he had successfully reset all email and password issues for committees and networks and was able to log into the website; however, he faced challenges with uploading documents due to access denials, which he and Valeria were actively working to resolve. Upendra mentioned he was having regular meetings with Felix and Sehyun (Vice-SG and Secretariat) and planned to reach out for one-on-one meetings with the Secretariats to ensure their involvement, as they had just begun their roles. He added that he was in contact with Younes to finalize the Congress minutes, which would be necessary for referencing finances and other records. Finally, Upendra was creating a video about Travel Grants to encourage applications, drawing on his previous experience as a recipient to highlight the benefits and achievements to make members aware of this life-changing opportunity.

### **10.2. Missed Trust Update**







As no trustees were available during Trust updates and seeing Valeria was now present in the meeting, Felix asked whether she would give Trust update or he should. Felix continued as Valeria wanted so.

There were no specific updates, but it was noted that Trust planned to hold a meeting for officials before the Morocco event to discuss officials' behaviour and communication to ensure everything runs smoothly.

### **10.3. ExCo session On Travel Grant**

John announced that during an executive session, ExCo decided to award three travel grants of €1,000 each for applicants from DF beneficiary countries for the SGA in Morocco. Additionally, there will be four reduced fee spots, including two provided by the OC.

Felix explained that despite having €20,000 in the DAD account, three travel grants of €1,000 each were awarded based on last term's zero balance. This year's grants for the symposium mark an improvement, as none were offered last year. He highlighted potential future financial challenges, including another travel grant for the SGA in Taiwan, and emphasized the importance of preserving funds for future officials. He welcomed questions on the matter.

Seeing no questions, discussions were over.

The meeting was adjourned at 5:52 UTC+2.

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Uendra Chauhan  
International Veterinary Students' Association  
Secretary General 2024-2025.

